



Common Council Meeting Minutes
Tuesday, October 4, 2022, at 6:30 p.m.
Chilton City Hall – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that much of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Robbie Seipel, Rick Jaeckels, and Joe Schoenborn were present at roll call. Kathy Schmitzer and Jon Kragh were absent. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Police Chief Craig Plehn, DPW Chris Marx, Assistant Fire Chief Nathan Schneider, and Attorney Derek McDermott.

Also in attendance was Betty Schilling, Rachael Siehs, Dan DeTroye, and Ron Kolbe.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett seconded by Seipel and carried by unanimous voice vote to approve the Common Council Agenda for October 4, 2022, as presented.

REPORT OF OFFICERS:

MAYOR – Tom Reinl –

- Mayor Reinl informed the council that the annual employee luncheon was held on 9/27/2022. No significant work anniversaries were recognized this year.

CITY ADMINISTRATOR - David DeTroye –

- \$7,100 revenue received from Lokre LLC for Parkland dedication for the 34 apartments in the former nursing home facility. Building permits were taken out, and the reconstruction has started. 2-million-dollar renovation project.
- 2023 budgeting remains a fluid process as finalized revenues continue to flow in and expenditures are finalized. Currently within \$1700 of balanced pending health insurance adjustments.
- Chillington Meadows Subdivision is set to begin construction this week as grubbing, and land clearing is scheduled. Pre-construction meeting was last week Tuesday. Three lots have been sold with the anticipation that basements will be in the ground prior to winter.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Well #11 scheduled maintenance complete. Items completed include pump replacement, motor replacement, televising, water quality investigation, mechanical rehabilitation, chemical rehabilitation, and safe drinking water sampling. Next scheduled pump removal and maintenance would be in 2030.

- Geiser Way, Irish Road and Dairyland street construction remains on schedule for completion by early November.
- Dairyland stormwater pond construction is scheduled to be complete by 10/12.
- City Parks remain open for the season, with seasonal closure schedule to occur end of October or early November.
- Chilton Fire Station redesign continues, with final design meeting scheduled this week. Project will be ready to go out for bid in late October, with a projected bid opening week of November 7.
- DPW Marx also informed the council that the advertisement of bids for the South Madison Street Road reconstruction project is expected to appear in the newspaper on October 13, as well as October 20 editions, with bid opening scheduled for the end of October and awarding of the bid at the November 1 council meeting.

CHIEF OF POLICE – Craig Plehn –

- Starting and completing backgrounds of part time officer applicants.
- Provided traffic control for the homecoming parade, a thank you to DPW for putting up the barricades.
- Had issues with an individual from Green Lake County on probation awaiting sentencing. Who was staying at the Thunderbird Motel. The individual was arrested for DUI in Green Lake County and was drinking which was against his probation. Probation failed to put a hold on the individual.
- Making and finalizing plans for our annual Shop with a Cop program. Due to Papa Dons closing we will be holding the event in the community room this year.
- Officer Thome just completed evidence Tech training.
- Officer Orozco just completed drug investigations for Patrol.
- Officer Petrie just completed evidence room management.
- For Future training I am looking at sending officers to Spanish for Law enforcement and firearms and rifle Instructor training.

Minutes: Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the minutes of the council meeting held on September 20, 2022.

Operator Licenses – Motion by Jaeckels seconded by Seipel and carried by unanimous voice vote to approve the operator's licenses for Laura Frischka and Alesia Plasencia. Both approved by the PD.

Payment of Bills: Motion by Gruett, seconded by Jaeckels to pay all bills.

Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried.

August Financial Report – Motion by Jaeckels, seconded by Seipel and carried by unanimous voice vote to approve the August financial statement as reported.

Audience Participation: None

New Business:

1. CTH G Cost Share Agreement Estimate – DPW Marx and Mayor Reinl discussed the County Highway G/South Madison Street cost share agreement with Calumet County with the council. The city portion of the project is estimated to cost \$21,749.00 with funds to be budgeted for in 2023. The county requires an agreement in advance of all estimates for projects. Motion by Jaeckels, seconded by Schoenborn to approve the County G Cost Share Agreement with Calumet County with an estimate of costs to the city to be approximately \$21,749.00. Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried.
2. Wellhouse # 8 Dehumidifier Purchase – DPW Marx informed the council that all well houses have dehumidifiers, and that the unit functioning in well house # 8 has had service work performed and is in tough shape. Marx received three quotes for a Quest HI-E Dry Dehumidifier with the low bid coming from USA Bluebook. Council member Schoenborn questioned the price for install. Install would not be required as it is a simple plug-in unit. Motion by Jaeckels, seconded by Loose to approve the purchase of the Quest HI-E Dry Dehumidifier from USA Bluebook for the cost of \$3,603.84 with funds taken from the water utility. Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried.

3. County Y Cost Share Agreement Estimate – DPW Marx and Mayor Reinl discussed the County Highway Y cost share agreement with Calumet County with the council. The city portion of the project is estimated to cost \$2,718,055.00 with funds to be budgeted for in 2023 for the street portion and funds to be taken from the water and sewer utility for underground reconstruction. Marx informed the council that the percentages for the agreement with the county remain the same as the State Street project with the only difference being that the county will retain the maintenance and control of the two bridges within the corridor. The county requires an agreement in advance of all estimates for projects. Motion by Schoenborn, seconded by Loose to approve the County Y Cost Share Agreement with Calumet County with an estimate of costs to the city to be approximately \$2,718,055.00. Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried. Jaeckels asked if concrete and asphalt will both be made as an option. DPW Marx answered yes.
4. Motion by Loose, seconded by Jaeckels go into closed session at 6:52 pm under WI Statutes 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried.
5. Motion by Jaeckels, seconded by Loose to return to open session at 6:55 pm. Roll Call Vote: Gruett, Jaeckels, Loose, Seipel, and Schoenborn all cast Aye votes. 5 – 0 motion carried. Motion by Loose seconded by Seipel and carried by unanimous voice vote to approve the hiring of firefighter Ryan Ninedorf pending pre-employment screening and physical. Motion by Loose, seconded by Schoenborn and carried by unanimous voice vote to approve the hiring of Robert Baldwin for the position of part-time police officer pending drug screening and a background check.

Report of Committees – Committee of the Whole

1. MSA Agreement of Services – Motion by Loose, seconded by Jaeckels and carried by unanimous voice vote to approve the professional services agreement with MSA professional services for \$45,500 with funds to be taken from the RDA account dependent upon approval at the 10/12/22 committee meeting. The agreement would provide site/civil engineering, master planning, stormwater engineering, architectural design, landscape design and site furnishing design for Nennig Park as well as surveying and topography for Riverside Park.
2. Nuisance Properties within City – Motion by Jaeckel, seconded by Seipel and carried by unanimous voice vote to approve Administrator DeTroye sending thank you letters to the appropriate property owners for work being completed to abate the property nuisances, to investigate future meetings with nuisance property owners and landlords to potentially assist with abatement, and to make readily available to all property owners the information for the Habitat for Humanity Rock the Block event in May of 2023.
3. City Park WI-FI Proposal – Bartel Technologies - Motion by Jaeckels, seconded by Loose and carried by unanimous voice vote to approve the installation of internet services to Klinkner and Morrissey Park for the one-time cost of \$99.00 per park with monthly costs of \$89.99 per park with funds to be taken from the RDA account. All expenditures and actions are dependent upon RDA approval next week at the committee meeting.

Communication:

1. September Building Permit Summary was distributed.

Adjournment: Motion by Jaeckels seconded by Loose to adjourn at 7:02 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer